

**REGULATIONS FOR USE OF SCHOOL FACILITIES BY
NON-WESTERN WAYNE SCHOOLS GROUPS OR ORGANIZATIONS**

The School Board believes that the school facilities of Western Wayne Schools (“Corporation”) should be made available for community purposes, provided that such use does not infringe on the original and necessary purpose of the property or interfere with the educational program of the schools and is harmonious with the purposes of this Corporation.

The Board will permit the use of school facilities when such permission has been requested in writing by a responsible organization or a group of citizens and has been approved by the Superintendent.

Corporation facilities shall be available for the below-listed uses. When there are competing interests for such uses, approval will be given according to the following priorities:

- A. uses directly related to the schools and the operations of the schools
- B. uses by not-for-profit or for-profit organizations providing childcare programs which meet the State requirements and additional conditions established by Board policies and the Superintendent's guidelines
- C. uses and groups indirectly related to the schools
- D. meetings of employee associations
- E. other governmental agencies
- F. community organizations or groups of individuals formed for charitable, civic, social, educational, religious, and recreational purposes which would tend to promote or improve the physical, cultural, and spiritual welfare of the community.

The use of Corporation grounds and facilities shall not be granted for:

- A. private social functions;
- B. any purpose which is prohibited by law;
- C. any purpose that is reasonably foreseeable based upon specific articulable facts that the event will interfere with other school-related activities.

Should all or any part of the Corporation's community be struck by a disaster, the Board shall make Corporation grounds and/or facilities available, at no charge, for the housing, feeding, and care of victims or potential victims when requested by local, State, or Federal authorities.

The Superintendent shall develop administrative guidelines for the granting of permission to use Corporation facilities including a schedule of fees. Such guidelines are to include the following:

- A. Each user may be required to present evidence of the purchase of organizational liability insurance to the limit prescribed by Corporation guidelines

The requirement of liability insurance may be waived by the Superintendent for school-related organizations using the facility for conducting routine business meetings of the membership of the organization.

- B. Use of school equipment in conjunction with the use of school facilities must be requested specifically in writing and may be granted by the procedure by which permission to use facilities is granted. The users of school equipment must accept liability for any damage or loss to such equipment that occurs while it is in their use. Where guidelines so specify, no item of equipment may be used except by a qualified operator.
- C. Users shall be liable financially for damage to the facilities and for proper chaperonage.
- D. Users shall not possess, consume, or distribute alcoholic beverages or other controlled substance at any function occurring on Corporation premises.
- E. Corporation-related organizations may be permitted to have raffles and similar forms of fundraising only when specifically authorized in advance by the Superintendent pursuant to Board Policy.

No liability shall attach to this Corporation, any employee, officer, or member of this Corporation specifically as a consequence of permitting access to these facilities.

Use of District Physical Fitness Facilities

Consistent with Indiana law, the Superintendent or his or her designee shall provide proper notice to community members who use the District's physical fitness facilities or recreational facilities via warning signs or written releases. Community members are considered to have knowledge of and assume the risks of using the District's physical fitness and recreational facilities. The assumption of risk set forth above is a complete defense to an action against the District by a community member for injuries and property damage resulting from the assumed risks. The measures taken by the Board in this policy to implement the limitation of liability permitted by I.C. 34-31-10 and I.C. 34-31-11.4 are not intended to be an election of a defense or

a waiver of any other defense or limitation on Board or employee liability. Members of the public may use the District physical fitness facilities and recreational facilities at times and in a manner approved by the Superintendent or his or her designee.

I.C. 20-26-5-1
20-26-5-4

511 IAC 6-2-1(b)(5)
I.C. 34-31-10
I.C. 34-31-11.4

Western Wayne Schools, Wayne County, Indiana

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