

## **Special Education Teacher**

**Classification: Middle School/High School Applied Skills Teacher - Certified**

### **General Description:**

The Special Education Teacher in a Severe/Applied Skills Classroom assumes responsibility for the implementation of students' educational plans as well as serve as an integral member of the team which performs student assessments, designs instructional plans and reviews student program. The Special Education Teacher provides individual, small group and whole-class instruction as appropriate according to Federal, Master Plan, and school-level requirements for individuals with exceptional needs.

### **Minimum Qualifications**

Possess and maintain a valid Indiana Intense Intervention Special Education License.

Demonstrate competence in communicating effectively with children and parents, staff members and representatives of other agencies.

### **Duties and Responsibilities**

- Conducts student assessment, designs individualized educational plans, implements appropriate instructional strategies and monitors progress on assigned students.
- Provides instruction to students using special techniques, equipment and materials as specified in the IEP and directs the work of classroom aides and volunteers as necessary.
- Assists in coordinating the various instructionally related services provided to students while maintaining significant responsibility for each student's overall educational program.
- Establishes and maintains a classroom atmosphere and environment which responds to and, whenever possible, lessens the impact of the students' handicapping conditions.
- Administers various assessment instruments to measure progress, determine placement and to update educational plans.
- Provides instruction in the areas of personal hygiene, social skills, physical development, safety skills, academic skills and vocational awareness skills depending upon age-group and needs of students.
- Provides information or support services to other programs that might help handicapped students adjust and/or integrate during their periods of transition.

- Confers with professional staff regarding behavior management planning and implements appropriate behavior modification techniques and classroom engineering principles in order to produce desirable individual student behaviors.
- Selects, adapts, constructs, checks and maintains instructional equipment and supplies appropriate to the program area, needs of students and safety concerns.
- Records pupil progress accurately and timely.
- Provides a positive learning environment that stimulates student learning and maintenance of skills.
  
- Cooperatively engages in the professional evaluation process with supervisor to ensure ongoing professional growth and competence.
- Effectively communicates with staff, parents, agencies and community members.
- Attends regular and special staff meetings and actively participates as a member of the educational team.
- Responds effectively to the input from and coordinates tasks with district/school personnel as required by assignment.
- Performs other related duties.

### **Physical Abilities**

Special note regarding the physical demands of teaching: There is some degree of physical ability and exertion required of all teaching positions. Over time, the physical demands of any position are subject to change. Depending upon the particular assignment, teachers could be expected to:

- Stand, sit and/or move about for sustained periods.
- Move about in non-traditional instructional environments.
- Exercise physical control over students who are acting out and/or offer physical assistance to students who might be themselves physically impaired.

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**Please contact Renee Lakes, Principal  
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