



Vacancy Notice: School Nurse

Western Wayne School Corporation Superintendent, Mr. Andy Stover, has announced a vacancy for the position of a **School Nurse**. This is a part-time position for the 2023-2024 school year.

Required Qualifications:

- Must have a current Indiana Nurse license and a current CPR certification.

Responsibilities will include:

- Assessment of students in the clinic setting both at WWES and Lincoln MS/HS.
- Medication administration.
- Communication with students, staff and parents.
- Assist families in connecting with community resources as needs present.
- Participate in state mandated screenings.
- Assist with maintaining all immunization records and current requirements.
- Serve as a substitute nurse when the Corporation Nurse is absent from school.
- Assist the Corporation Nurse with additional duties as requested.

Qualifications should include:

- Strong communication skills.
- Ability to maintain confidentiality and professionalism.
- Willingness to be flexible in duties in a constantly changing environment.
- Ability to be flexible in scheduling, if needed.

Application Process:

- Send an email to Mrs. Robin Hokey, HR Director, rhokey@wwayne.k12.in.us to express interest in this position.
- Please submit applications on Appli-track at <https://wwayne.k12.in.us/> select staff/employment and then Appli-track online applications.

Timeline:

- Vacancy posted on Wednesday, July 12, 2023
- Vacancy notice emailed to all teachers in the Western Wayne Schools on July 12, 2023.